Case Study: Handling Multiple Providers

The names presented in this case study have been created for illustrative purposes and do not correspond to actual persons.

Scenario Two Providers Overview: When Calculating Only One Provider is Necessary

- **Student:** Morgan Lee
- **Term:** Fall Semester (15 weeks)
- **Enrollment:** 6 credits, Undergraduate
- **Child Care Providers:** Licensed Child Care Center and Aunt Linda
- **Children:** 1 child enrolled
- **First Provider (Weeks 1–15):**
  - Daycare cost: $140/week
  - Hours: 20 hours/week
- **Second Provider (Weeks 1–15):**
  - Child care cost $10/hour
  - Hours: 10 hours/week
- **Maximum Term Award for student SAI and Enrollment:** $1,625
- **Student checked no to MFIP and CCAP benefits**

Step 1: Complete Pre-Award Checklist

- Review and complete pre-award Child Care Grant Checklist
- Complete provider verification and county verification within your institutions policies and procedures.
- Note the maximum award a student can receive at SAI and enrollment level

*Provider verification is required before awarding; however, some schools choose to also do 100% county verification. Follow your schools' policies and procedures for this step. County verification is only required by OHE if the student checks yes or if it is in your policies and procedures to do so.

Step 2: Calculate First Provider (Weeks 1–15)

Using the **Postsecondary Child Care Grant Calculator in MNAid**:

- **Child:** Liam
- **Term:** Fall Semester

- **Payment Period:** Semester or 2-clock-hour payment periods
- **Number of Weeks:** 15
- **SAI:** 0
- **Credits:** 6
- **Program Level:** Undergraduate
- **Actual Child Care Cost Per Week:**
  - Daycare cost: $140/week
- **Reported Total Hours:**
  - Flat rate for 20 hours/week
- **Hourly Cap:** $10
- **Infant Care Adjustment:** None
- **First Provider Award Calculation:** $1,625

(See screenshot below for visual)

Per SAI conversion chart $1,625 is the maximum amount a part-time student taking 6 credits can take. There is no need to calculate the second provider.

Scenario Two Providers Overview: When Calculating Both Providers is Necessary

- **Student:** Stan Peterson
- **Term:** Fall Semester (15 weeks)
- **Enrollment:** 15 credits, Undergraduate
- **Child Care Providers:** Licensed Child Care Center and Grandma Patty
- **Children:** 1 child enrolled
- **First Provider (Weeks 1–15):**
  - Daycare cost: $100/week
  - Hours: 15 hours/week
- **Second Provider (Grandma Patty) (Weeks 1–15):**
  - Child care cost $5/hour
  - Hours: 10 hours/week
- **Maximum Term Award for student SAI and Enrollment:** $3,250
- **Student checked no to MFIP and CCAP benefits**

Step 1: Complete Pre-Award Checklist

- Review and complete pre-award Child Care Grant Checklist
- Complete provider verification and county verification within your institutions policies and procedures.
- Note the maximum award a student can receive at SAI and enrollment level

*Provider verification is required before awarding; however, some schools choose to also do 100% county verification. Follow your schools' policies and procedures for this step. County verification is only required by OHE if the student checks yes or if it is in your policies and procedures to do so.

Step 2: Calculate First Provider (Weeks 1–15)

Using the **Postsecondary Child Care Grant Calculator in MNAid**:

- **Child:** Abby
- **Term:** Fall Semester
- **Payment Period:** Semester or 2-clock-hour payment periods
- **Number of Weeks:** 15
- **SAI:** 0
- **Credits:** 15
- **Program Level:** Undergraduate
- **Actual Child Care Cost Per Week:**
  - Daycare cost: $100/week
- **Reported Total Hours:**
  - Flat rate for 15 hours/week
- **Hourly Cap:** $10

- **Infant Care Adjustment:** None
- **First Provider Award Calculation:** $1,500

(See screenshot below for visual)

Step 3: Calculate Second Provider (Grandma Patty) (Weeks 1–15)

Using the **Postsecondary Child Care Grant Calculator in MNAid**:

- **Child:** Abby
- **Term:** Fall Semester
- **Payment Period:** Semester or 2-clock-hour payment periods
- **Number of Weeks:** 15
- **SAI:** 0
- **Credits:** 15
- **Program Level:** Undergraduate

- **Actual Child Care Cost Per Week:**
  - Daycare cost: $50/week
- **Reported Total Hours:**
  - Flat rate for 10 hours/week
- **Hourly Cap:** $5
- **Infant Care Adjustment:** None
- **First Provider Award Calculation:** $375

(See screenshot below for visual)

Step 4: Combine Awards keeping in mind SAI – Credit Level Enrollment Status Conversion Chart maximums

The maximum amount this student can receive per semester per child is $3,250 based on this students enrollment level and SAI.

- **First Calculator Award:** $1,500

- **Second Calculator Award:** $375
- **Combined Award:** $1,875
  - $1,875 < $3,250 maximum term award.

Step 5: Document and Adjust Award
- Manually Adjust Award to $1,875 by clicking 'UPDATE CHILD INFO' button and enter $1,875 for the Fall Award.
- Keep all notes regarding calculation on students file in the case of an audit.
- Communicate Child Care Grant award to student by promptly sending an Award Notice.