



Get Ready Student Success Scholarship MNAid Training

Shannon Olson | State Financial Aid Program Administrator

Agenda



Timeline for spring
2026 and the 2026-
2027 academic year



School Profile and
Contacts



User Access



Certification



Reinstatement



Refunds

Timeline

Spring applications are currently being processed

- Small group of students currently (30-ish)
- Possibility that application will be opened back up
 - Students may appear on your roster periodically throughout the term

Application for 2026-2027 will open March 1st

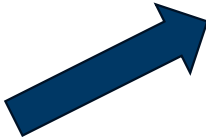
- Students will apply through the MNAid Student Portal
- Get Ready will select and notify students
- Students will accept award through MNAid
- Certification roster will become available to schools mid-August

School Profile

Program: Get Ready Student Success Scholarship


Location Code	003	Active	Yes
Contact Name		Secondary Contact Name	
Contact Title		Secondary Contact Title	
Contact Email Address		Secondary Contact Email Address	
Phone Number		Secondary Phone Number	
Fax Number		Secondary Fax Number	

Closed Out No



- UPDATE PROGRAM INFO
- TRANSACTION HISTORY
- PAYMENT HISTORY

Enter at least one Program Contact.
Some MNAid communications are
driven by this information.

 OFFICE OF
HIGHER EDUCATION
MINNESOTA AID

MN AID

Get Ready Student Success Scholarship

Award Rules

School Profile

Payment History

Certification

Request Reinstatement

Quick View

User Access



Send email to
Shannon.l.olson@state.mn.us to
request additional Get Ready
Student Success Scholarship users

Include Name, Email Address and access level

- Admin – can request funds
- Update – all functionality besides funds request
- View – only



Please inform me when a staff member leaves the FA Office, or is no longer
administering GRSSS

Student Lookup

Users can access their GRSSS students prior to certification via Reports

MNAID Report Options

Activity Reports **Rosters** Forms

CCG Term Application Status Roster

Certification Roster

Payment Roster

Ready To Pay Roster

SAEP Certification Roster

SAEP Payment Roster

Waitlist Roster

Academic Year:

2025-2026

Program:

Get Ready Student Success Scholarship

School:

UNIVERSITY OF ST. THOMAS

Term:

All Terms

☐ Include Hyphens From SSNs:

GENERATE REPORT

Student Lookup



MN AID

Search

Reports

File Requests

Send Email

Help

Get Ready Student Success Scholarship

Quick View

Additional Search Criteria

Academic Year

2025-2026 ▼

Aid Program

Get Ready Student Success Scholarship ▼

Search Type



Sort Criteria

Sort By



SUBMIT CRITERIA

RESET CRITERIA

Certification

MN AID

Get Ready Student Success Scholarship

Award Rules

School Profile

Payment History

Certification

Request Reinstatement

Quick View

Home

Certification(Get Ready Student Success Scholarship) ✕

Online Certification

GET READY STUDENT SUCCESS SCHOLARSHIP

UNIVERSITY OF ST. THOMAS

Please select the Academic Year

2025-2026 ▾

Please select Academic Term

▾

CERTIFICATION ROSTER

Users receive a weekly email, indicating number of students on their certification roster. This should drive action.

Certification

002345-UNIVERSITY OF ST. THOMAS
2025-2026 Fall Certification Roster

Get Ready Student Success Scholarship

Filter

APPLY

RESET

Certify	Name ▾	SSN	Total Credits	DevEdu Credits	Program Type	Award Amount	Additional Options
<div><div><input type="radio"/> Pending</div><div><input checked="" type="radio"/> Yes</div><div><input type="radio"/> No</div></div>			15 ▾	0 ▾	2-Year ▾	\$750.00	<div><input type="checkbox"/> Reduce Award</div> <div>▾</div> <div></div>

CANCEL

SAVE

- For each student, you will select either “Yes” or “No” to certify and then enter the total credits and Dev Ed credits
- You can change the program type from 2 year to 4 year, which drives the award amount
- If the student already has other gift aid up to COA, you can reduce the award to fit
- Click Save. Any students you have left as “Pending” will remain on your certification roster to be reviewed later

Reinstatement

MN AID

Get Ready Student Success Scholarship

Award Rules

School Profile

Payment History

Certification

Request Reinstatement

Quick View

Home

002345-00, UNIVERSITY OF ST. THOMAS Request Reinstatement(Get Ready Student Success Scholarship) ✕

UNIVERSITY OF ST. THOMAS Request Reinstatement Fall 2025-2026 Get Ready Student Success Scholarship

Total Students: 0

Filter

APPLY

REMOVE

There are no students to reinstate

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Page 0 of 0

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By selecting Save, I am requesting reinstatement for the students selected. If approved these students will be placed back on the certification roster.

SAVE

CANCEL

Refunds

- Students are eligible to keep the full amount of their scholarship as long as they attend at least one day of one of their courses (do they have a bill?)
- If you must return any portion of the scholarship, please use the Refund Return Form and mail it along with the check: [Refund Form | MN Office of Higher Education](#)

Refund Form

The MN Office of Higher Education does not store any data entered into this form. Use this form to generate a PDF that you must print and include with the check that you mail to the Agency.

PLEASE SELECT TYPE OF RETURN

END OF YEAR RETURN →

STUDENT REFUND →



Thank you and Questions

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