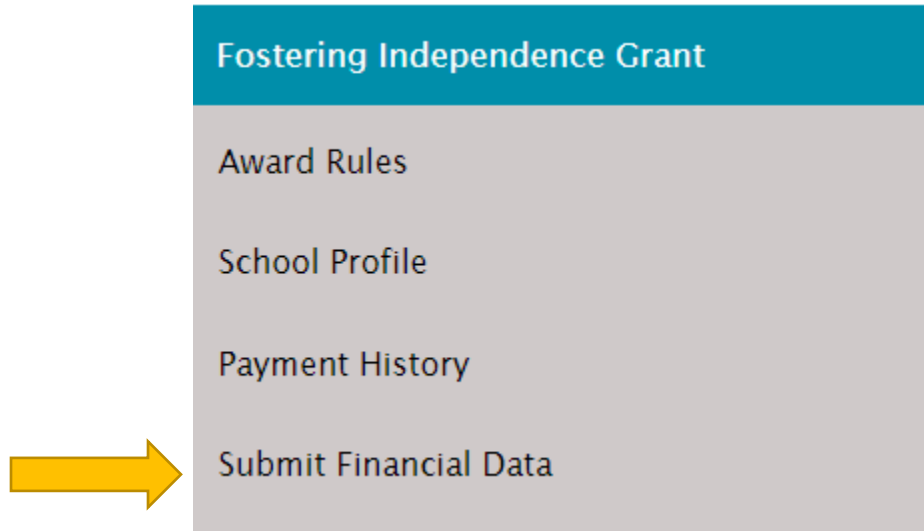


Submit Financial Data – Fostering Independence Grant

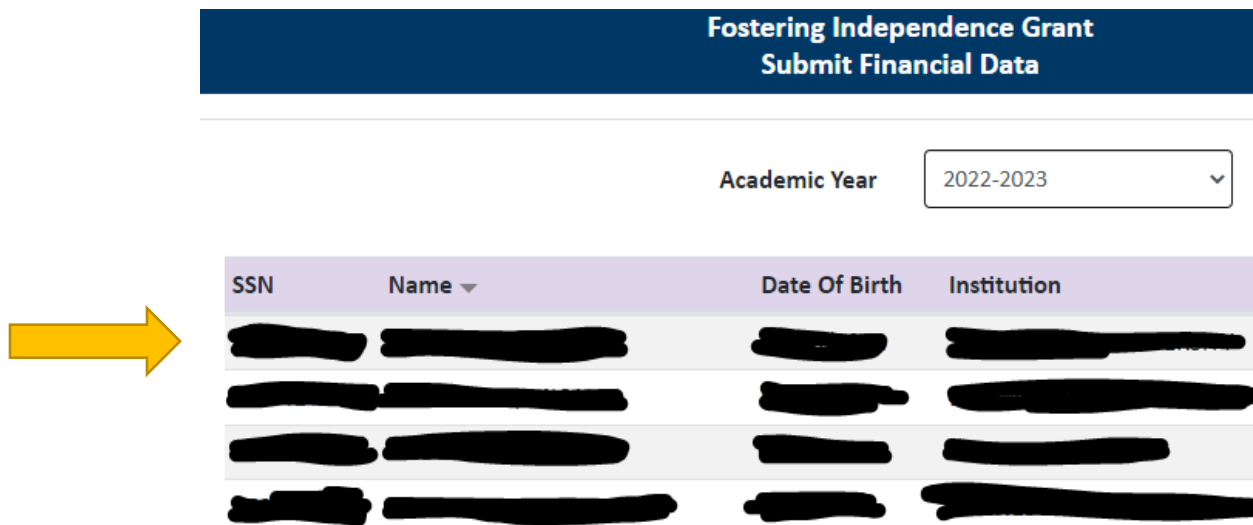
The following are instructions for completing the “Submit Financial Data” section in the Fostering Independence Grant (FIG) module in MNAid.

OHE recommends completing this section of a student’s FIG record after a student has been packaged for the academic year or term.

1. Click on “Submit Financial Data” to view your roster.



2. You will see the roster of students for you to review. You can change the academic year at the top of the page. Click on the SSN to provide information on a student.



3. Fill in the following sections:



Prior State Grant Unit Count

	Summer1	Fall	Winter	Spring	Summer2
Enrolled Credits	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
Cost Of Attendance (COA)	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
Portion of COA attributed to Housing	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
Expected Family Contribution (EFC)	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
PELL Grant	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
Minnesota State Grant	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
Federal SEOG	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
Tribal Scholarships	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
Other State/Federal Gift Aid	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
Private Grants/Scholarships	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
Other Institutional Aid/Waivers	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>

- Complete information for all terms you have packaged. If you are submitting data for Fall semester, provide information for Fall and Spring if you have packaged Fall and Spring.
- When submitting Cost of Attendance data, remember to separate the COA by term. Use the student's actual federally recognized COA for the term.
- Include all adjustments to the COA except for Study Abroad adjustments.
- For Expected Family Contribution, enter by term. At a semester-based school, you would divide the 9-month EFC in half. (Example: A 1000 9-month EFC would result in 500 for Fall semester and 500 for Spring semester)

- More detail on each category:

Title	Additional Information
Prior State Grant Units	Student’s total credit converted MN units from your college and any transcript reviews from other colleges prior to attending your school in the 2022-2023 academic year.
Enrolled Credits	Currently enrolled credits or estimated credits
Cost of Attendance (COA)	The student’s individual federal cost of attendance. Include any approved COA adjustments except for adjustments made for study abroad.
Portion of COA attributed to Housing	The amount of COA that has been designated for housing. Room in “Room & Board”.
Expected Family Contribution (EFC)	The student’s 9-month Expected Family Contribution (EFC). Divide in half for Fall/Spring semesters. Use prorated information for Summer.
PELL Grant	Pell awards based on registered credits or estimated credits assuming full-time enrollment.
Minnesota State Grant	MN SG awards based on registered credits or estimated credits assuming full-time enrollment.
Federal SEOG	Federal SEOG awards based on registered credit or estimated credits assuming full-time enrollment.
Tribal Scholarships	Any approved Minnesota Indian Scholarship Program (MISP) or tribal scholarships.
Other State/Federal Gift Aid	Gift aid from other federal or state aid programs (MN Child Care Grant, MN GI Bill, TEACH Grant, etc...)
Private Grants/Scholarships	Non-federal, non-state, non-institutional funding from third parties.
Other Institutional Aid/Waivers	Grants or scholarships provided directly from the school or waivers for any charged tuition, fees, housing, meal plans, books and/or supplies

4. After you have completed the fields, click “Save”. This will remove it from your “Submit Financial Data” roster.



Next Steps:

- Students with potential Education and Training Voucher (ETV) eligibility will move to the ETV Coordinator to review for ETV awarding. After the ETV Coordinator has completed their review and awarding, the students will move to the “Certification” roster in MNAid.
- Students without potential ETV eligibility, will move to directly to the “Certification” roster in MNAid.